

APPLICANT DETAILS	
First Name/s:	Surname:
Email:	Phone:
Postal Address:	
Residential Address:	Post Code:
<p><i>I hereby certify that I am authorised to submit this application for Monumental Works. I accept that the approval issued will be subject to conditions stipulated in the Cemeteries Act 1986, the Grant of Right of Burial, the Local Laws and Regulations now and in the future. I confirm I am authorised as:</i></p>	
<p> <input type="checkbox"/> The person in whose name the Grant of Right of Burial was issued <input type="checkbox"/> The personal representative of the Grant of Right Holder <input type="checkbox"/> The person acting expressly on behalf of the Grant of Right Holder's personal </p>	
Signature:	Date:

GRANT HOLDER DETAILS	
First Name/s:	Surname:
Email:	Mobile:
Postal Address:	
Residential Address:	Post Code:
<p><i>As the Grant of Right Holder, I authorise the above applicant to complete this application for monumental works at the below plot, as per Part 2 of this application form.</i></p> <p><i>Please provide a copy of the original Grant of Right or photo identification with this application.</i></p>	
Signature of Grant Holder:	Date:

DECEASED DETAILS		
First Name/s:	Surname:	
Cemetery:		
Section:	Row:	Plot Number:

MASON DETAILS	
<p>The Monumental Mason must complete this section. Plans and specifications must comply with Australian Standard AS4204-1994 Headstones and Cemetery Monuments.</p>	
Company Name:	Contact Name:
Address:	Post Code:
<p>Are you seeking approval to:</p> <p> <input type="checkbox"/> Install a new Memorial <input type="checkbox"/> Renovate or add further monumental work <input type="checkbox"/> Add further inscription </p>	
Do you hold a Monumental Mason's Licence issued by the City of Karratha?	<input type="checkbox"/> Y <input type="checkbox"/> N
Signature:	Date:

MONUMENT DETAILS

This application for a proposed memorial must include:

- Detailed plans and specifications drawn to scale and fully dimensioned;
- The scale is to be specified, and descriptions are to be provided in block letters in English;
- Details and dimensions of proposed foundations;
- Details of all materials to be used and surface finishes;
- Details and dimensions of ornaments and attachments to the monument;
- A copy of the inscription including material/s to be used;
- A translation in English in block letters must also be included if the inscription is to be in a language other than English.

The City of Karratha reserves the right to direct that the monument be modified or dismantled and removed from a cemetery where:

- The stated dimensions on the application of the monument constructed are contrary to the Act, Local Laws, policy and standards set by the City, and any conditions or directions given;
- The monument is constructed outside the location of the grave;
- Written approval has not been provided;
- The monument does not comply with the Laws of the State of Western Australia, including the *Cemeteries Act 1986*, the *City of Karratha Local Law 2017*, and any policies, procedures and guidelines the City may issue from time to time,
- The monument does not comply with the Australian Standard AS4204-1994 Headstones and Cemetery Monuments.

OFFICE USE ONLY – APPLICATION RECEIVED

Officer:	Date Submitted:	Receipt:
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OFFICE USE – INITIAL APPLICATION REVIEW

Officer:	Officer Signature:
Approved: <input type="checkbox"/> Y <input type="checkbox"/> N	Approval Date:
Subject to the following conditions:	
Requires further details: <input type="checkbox"/> Y <input type="checkbox"/> N	
Details required:	

