

BUILDING INFORMATION REQUEST

PROPERTY DETAILS					
Assessment No.		Street No.		Lot No.	
Street Name			Suburb		

APPLICANT DETAILS		
Name		
Postal Address		
Email		
Contact Number/s		
Signature		Date

IMPORTANT: A Building Information Request will only provide a list of all the building approvals registered against a particular property and can be done without the Owner's consent. Should you wish to obtain copies of a particular approval then the Owners Consent section below will need to be completed and signed.

OWNER DETAILS / CONSENT		
Name/s		
Postal Address		
Email		
Contact Number/s		
<i>I declare that I am the current owner of the above mentioned property and give permission for any approval/s to be copied and released to the Applicant.</i>		
Signature		Date
Signature		Date

FEES: A non-refundable fee of \$38.00 is payable upon lodgement of this form. An additional charge of \$16.00 per approval will be payable if the Applicant requests a copy of the approval/s.

PLEASE NOTE: Should you only require a copy of a **SITE PLAN ONLY**, please indicate here the charge is \$16.00.

METHOD OF PAYMENT	
<p> Welcome Road, Karratha (Cash, cheque, money order, credit card or EFTPOS)</p> <p> City of Karratha PO Box 219, Karratha WA 6714</p> <p> enquiries@karratha.wa.gov.au</p>	
Card Holders Name: _____	
Card Number: _____	
Expiry Date: _____	Amount: _____

DISCLAIMER: The City of Karratha cannot guarantee that existing Building Approvals will be located for the subject property.

OFFICE USE ONLY		
BIR Search #	Date	Payment Receipt #