

APPLICATION FOR APPROVAL TO OPERATE A TEMPORARY FOOD STALL

Food Act 2008

Application forms need to be received at least 14 days before the event

The City of Karratha is committed to working towards a paperless environment and reducing our environmental footprint, therefore we encourage you to complete and submit your application electronically.



APPLICANT/PROPRIETOR DETAILS	
Trading name:	Full name/company name:
Contact person:	Phone:
Mobile:	Email:
Proprietor's Address:	
EVENT DETAILS	
Event name:	
Venue:	Street:
Town/suburb:	Dates/s:
Number of persons involved on the day/s:	Time of operation:
Type of stall:	<input type="checkbox"/> Trailer <input type="checkbox"/> Enclosed marquee <input type="checkbox"/> Roof only (shade sail or similar)
FOOD DETAILS	
Detailed list of all food products to be sold:	
Is food proposed to be prepared by or in conjunction with an approved food premises? (if yes, please provide the trading name, address, and contact person) <input type="checkbox"/> Yes <input type="checkbox"/> No	
Trading name:	Contact person:
Address:	
Is food proposed to be prepared in a residential kitchen? (if yes, please provide detail of which food types and the address) <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is food proposed to be packaged prior to sale? (if yes, please attach a copy of your labels. If your food is packaged prior to sale, it must comply with the Food Standards Australia New Zealand (FSANZ) Food Standards Code labelling requirements) <input type="checkbox"/> Yes <input type="checkbox"/> No	
TYPE OF EQUIPMENT (please provide details of your on-site equipment in the right hand column)	
Heating and cooking devices (e.g. BBQ, Pizza Oven etc.)	
Refrigeration/cooling/storage (e.g. Esky with Ice Packs, mobile cool room)	
Hand washing facility (e.g. Container of potable water with a tap, hand soap, paper towels and bucket to collect waste water)	
Utensil washing facility (e.g. Container of potable water with a tap, detergent and separate container to that used for hand washing to collect wastewater)	
Floor covering (e.g. ground sheet, tarpaulin)	
Power source (e.g. generator)	
Water source (e.g. home, nearest potable water dispenser)	
Waste disposal facility (e.g. garbage bin with a tight fitting lid whilst on site and disposed of an appropriate facility after the event)	
Waste water disposal facility (e.g. nearest sewer)	
ADDITIONAL INFORMATION	
Please provide details of 2 previous events you have attended:	
LOCATION/EVENT	LOCAL AUTHORITY
Do you hold a current Food Act Registration with your local authority (if yes, please provide the name of the local authority and submit a copy of your Food Act 2008 Registration Certificate): <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please provide your proposed layout plan for your stall (If you are a registered food business, please provide the plan approved by your local authority. New food business applicants must provide a plan that is to scale).

TEMPORARY FOOD STALL CHECKLIST (Please tick appropriate box)

- | | |
|---|--|
| <input type="checkbox"/> Heating and cooking devices | <input type="checkbox"/> Hand washing facility |
| <input type="checkbox"/> Waste disposal facility | <input type="checkbox"/> Gas cylinder |
| <input type="checkbox"/> Utensil washing facility | <input type="checkbox"/> Refrigeration/cooling/storage |
| <input type="checkbox"/> Fire extinguisher | <input type="checkbox"/> Water source |
| <input type="checkbox"/> Preparation and display tables | <input type="checkbox"/> Power source |
| <input type="checkbox"/> Waste water disposal facility | <input type="checkbox"/> Floor covering |

FEES (Please tick appropriate box)

<input type="checkbox"/>	This stall is operated by a registered food business (please submit your current Food Act 2008 registration Certificate)	No fee
<input type="checkbox"/>	This stall is to raise money for a charitable or community nature	No fee
<input type="checkbox"/>	This is an application for the approval of a temporary food stall plan (Only applicable to City of Karratha residents. This is the first step to registering a food business wishing to operate a food stall at temporary locations (e.g. markets and events)).	Fee applies

DECLARATION

I/we declare that all details in this form are true and correct.

Signature of applicant:

Date:

OFFICE USE ONLY

Date: Fee Received (if applicable): Yes No

Registration:) Yes No

Local Authority Health Officer contacted: