

# NOTIFICATION/REGISTRATION OF A FOOD BUSINESS

## Food Act 2008



The City of Karratha is committed to working towards a paperless environment and reducing our environmental footprint, therefore we encourage you to complete and submit your application electronically.

| APPLICANT DETAILS  |   |   |
|--|---|---|
| Name of proprietor(s):   |   |   |
| Email:   |   |   |
| Postal address:  |   |   |
| Phone:   | Mobile:   |   |
| Primary language spoken:   | Number of equivalent full time staff:                     |   |
| FOOD BUSINESS DETAILS  |   |   |
| Trading name:  |   |   |
| ABN:   |   |   |
| Premises address:  |   |   |
| Phone:   | Mobile:   |   |
| Email:   |   |   |
| Name of person in charge and title (if different from proprietor):   |   |   |
| Vehicle make:  | Vehicle model:  | Vehicle registration plate:                                   |
| Details of any associated premises:  |   |   |
| DESCRIPTION OF USE OF PREMISES (please tick all the boxes that apply (there maybe more than one))  |   |   |
| <input type="checkbox"/> Primary production  | <input type="checkbox"/> Snack bar/takeaway               | <input type="checkbox"/> Temporary food premises              |
| <input type="checkbox"/> Manufacture/processor   | <input type="checkbox"/> Caterer                          | <input type="checkbox"/> Mobile food operator                 |
| <input type="checkbox"/> Retailer  | <input type="checkbox"/> Hotel/motel/guesthouse           | <input type="checkbox"/> Market stall                         |
| <input type="checkbox"/> Food service  | <input type="checkbox"/> Pub/tavern                       | <input type="checkbox"/> Charitable or community organisation |
| <input type="checkbox"/> Distributor/importer/wholesaler   | <input type="checkbox"/> Canteen/kitchen                  | <input type="checkbox"/> Meals-on-wheels                      |
| <input type="checkbox"/> Packer  | <input type="checkbox"/> Hospital/nursing home            | <input type="checkbox"/> Animal food processing premises      |
| <input type="checkbox"/> Storage   | <input type="checkbox"/> Childcare centre                 | <input type="checkbox"/> Retail pet meat shop                 |
| <input type="checkbox"/> Transport   | <input type="checkbox"/> Family day care                  | <input type="checkbox"/> Other _____                          |
| <input type="checkbox"/> Restaurant/café   | <input type="checkbox"/> Home delivery                    |   |
| Please provide more details about your type of business (for example: butcher, bakery, seafood processor, soft drink manufacturer, milk vendor, service station. If business is a catering business, please provide maximum patrons estimate). |   |   |
| Do you provide, produce or manufacture any of the following foods? Please tick all boxes that apply.   |   |   |
| <input type="checkbox"/> Prepared, ready to eat <sup>1</sup> table meals   | <input type="checkbox"/> Sandwiches or rolls              | <input type="checkbox"/> Bread, pastries or cakes             |
| <input type="checkbox"/> Frozen meals  | <input type="checkbox"/> Soft drinks/juices               | <input type="checkbox"/> Egg or egg products                  |
| <input type="checkbox"/> Raw meat, poultry or seafood (i.e. oysters)   | <input type="checkbox"/> Raw fruit and vegetables (uncut) | <input type="checkbox"/> Dairy products                       |
| <input type="checkbox"/> Processed meat, poultry or seafood  | <input type="checkbox"/> Processed fruit and vegetables   | <input type="checkbox"/> Prepares salads                      |
| <input type="checkbox"/> Fermented meat products   | <input type="checkbox"/> Confectionary                    | <input type="checkbox"/> Other _____                          |
| <input type="checkbox"/> Meat pies, sausage rolls or hot dogs  | <input type="checkbox"/> Infant or baby foods             |   |

<sup>1</sup> Ready to eat means food that is ordinarily consumed in the same state as in which it is sold

| NATURE OF FOOD BUSINESS  |                          |                          |
|--|--------------------------|--------------------------|
| <b>To be answered by all businesses:</b>   | <b>Yes</b>               | <b>No</b>                |
| Are you a small business <sup>2</sup> ?  | <input type="checkbox"/> | <input type="checkbox"/> |
| Is the food that you provide, produce or manufacture ready to eat <sup>2</sup> when sold to the customer?  | <input type="checkbox"/> | <input type="checkbox"/> |
| Do you process the food that you produce or provide before sale or distribution?   | <input type="checkbox"/> | <input type="checkbox"/> |
| Do you directly supply or manufacture food for organisations that cater to vulnerable persons <sup>3</sup> ?   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>To be answered by manufacturing/processing businesses only:</b>   | <b>Yes</b>               | <b>No</b>                |
| Do you manufacture or produce products that not shelf stable?  | <input type="checkbox"/> | <input type="checkbox"/> |
| Do you manufacture or produce fermented meat products such as salami?  | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>To be answered by food service and retail business only (including charitable and community organisations, market stall and temporary food premises):</b> | <b>Yes</b>               | <b>No</b>                |
| Do you sell ready to eat <sup>1</sup> food at a different location from where it is prepared?  | <input type="checkbox"/> | <input type="checkbox"/> |
| HOURS OF OPERATION   |                          |                          |
| Monday:  | Friday:                  |                          |
| Tuesday:   | Saturday:                |                          |
| Wednesday:   | Sunday:                  |                          |
| Thursday:  | Public holidays:         |                          |
| RECALL CONTACT   |                          |                          |
| First name:  | Last name:               |                          |
| Email:   |                          |                          |
| Phone:   | Mobile:                  |                          |
| DECLARATION  |                          |                          |
| I/we being the person making this application declare that the information contained in this application is true and correct in every particular.            |                          |                          |
| Signature of applicant:  | Date:                    |                          |

<sup>2</sup> Is a business that employs less than 50 people in the 'manufacturing' sector or less than 10 people in the 'food services' sector

<sup>3</sup> Standard 3.3.1 Australia New Zealand Food Standards Code