

# LIVE STREAMING COUNCIL MEETINGS

## Purpose

The purpose of this policy is to outline how council meetings are to be recorded, broadcast and retained. Live streaming will give the public greater access to council's decision-making process and encourage transparency and accountability in local government.

## Definitions

The **Act** means the *Local Government Act 1995*.

**Regulations** means the *Local Government (Administration) Regulations 1996*.

**Live streaming** is broadcasting audio and visual coverage by way of the internet or other electronic means.

## Policy Statement

This policy takes effect on 01 January 2025 in accordance with section 5.23A of the **Act** and Part 2A of the **Regulations**.

### 1. Electronic Recordings

All ordinary council meetings, special council meetings, public agenda briefing sessions and annual elector's meetings will be publicly live streamed and recorded. Committee meetings are not required to be live streamed or recorded. This policy does not apply when council move that the meeting or part thereof go behind closed doors under section 5.23 of the **Act**.

### 2. Access and Retention of Recordings

Meetings will be live streamed via the City's website on YouTube. The recording will be made publicly available within 14 days of the meeting in accordance with the **Regulations**. Recordings of council meetings will be retained for a period of at least 5 years in accordance with regulation 141 of the **Regulations** and the *State Records Act 2000*.

### 3. Privacy

Members of the public, elected members and relevant City officers who participate in or attend a meeting may be publicly broadcast and recorded.

### 4. Signage

Clear signage will be placed in a prominent position at the Council Chamber advising the public that the meeting will be livestreamed and recorded.

### 5. Public Notice

The Presiding Member will announce that the meeting will be live streamed and recorded at the start of each meeting.

### 6. Defamation

The City is not liable for any defamation in relation to the broadcast of council meetings under Section 9.57A of the **Act**.

## Related Documents

Legislation & *Local Government Act 1995*  
Local Laws *Local Government (Administration) Regulations 1996*  
*State Records Act 2000*

Relevant  
Delegations

Strategies & [Strategic Community Plan 2020-2030](#)  
Plans

Related Council  
Policies

Procedures,  
Documents &  
Forms

Policy URL

## Policy Owner

Directorate *Corporate & Commercial*  
Department *Governance & Organisational Strategy*

## Review Management

Next review due: *December 2027*

## Version Management

Version	Date	Council Resolution #	Description
<i>1.0</i>	<i>Dec 2024</i>	<i>OCM241209-18</i>	<i>Original Policy Adopted</i>